

**Sports Authority of India**  
**Lakshmbai National College of Physical Education**  
**Karyavattom.P.O, Thiruvananthapuram – 695 581.**  
**Phone: 0471- 2418712, 2416886 Fax: 0471 – 2414771**

No. SAI/LNCPE/HV/2020-21

Dated: 15.05.2020

**TENDER NOTICE**

**SUB: - HIRING OF COMMERCIAL VEHICLE (CONTRACT CARRIAGES)**

Sealed and competitive item rate tenders are invited in two bid system from reputed registered agencies/Travels/Tour operators for hiring commercial vehicles for the use of this Office. The tenders should consist of Technical bid and Financial bid separately in two covers. The financial bid and other documents should be in the prescribed form indicating the rate quoted. The tenders should reach the office of the Principal, SAI-LNCPE, Karyavattom.P.O, Thiruvananthapuram, on or before **11am on 05.06.2020** along with an **EMD of Rs.30,000/-** as DD drawn in favour of Principal, LNCPE and payable at Trivandrum. The tenders will be opened **at 3.30 pm on the same day** in the presence of bidders or their representatives who are present. The tender form can be downloaded from the college website [www.lncpe.gov.in](http://www.lncpe.gov.in)

**TERMS AND CONDITIONS:**

1. The envelope containing the tender should be super scribed “TENDER FOR HIRING COMMERCIAL VEHICLES” on the top left hand corner, and should also show the name and full address of the party at the bottom left hand corner.
2. In the case of vehicles hired on daily basis the vehicle should be made available at SAI, LNCPE, Kariyavattom Trivandrum or at other places as and when required.
3. The rate for hiring vehicle for long trip (outstation trip) shall be calculated initially for 8hrs/80km and further on extra hours/extra km which is higher. This is also applicable to the trips which continue for more than a day. ie, If the trip continued for the next day, the second day shall be considered as in continuation of the first day and the charges shall be calculated on the basis of above. The night halt period shall not be considered for “extra hours”
4. The rate quoted shall be inclusive of all taxes, wages of driver, drivers bata, fuels, lubricants etc. for all vehicles, hired on daily basis as and when required.
5. In the case of Rent a Car,
  - a. the College will provide the driver and fuel & lubricants.
  - b. It shall be responsibility of the agency to undertake minor repairs consequent to wear and tear, regular servicing, tyre changing, statutory tests etc. at their own cost.
  - c. In case of any major repair resulting from the accident/negligence of driver etc. the matter will be taken up as per situation and compensated by LNCPE on mutual agreement.
6. The vehicles shall not be older than 3 years.
7. Incomplete and or conditional bids are liable to be rejected.
8. The vehicles provided should be technically sound and satisfactory to the authorities.
9. Request for advance payment will not be admitted. The payment will be made on monthly basis through RTGS/ NEFT.
10. Income Tax will be deducted from the bills at source as per rules.
11. The vehicles should have the permit to operate in Kerala, Tamil Nadu and Pondicherry.
12. In case the vehicle supplied by the agency develops any technical problem / breakdown at any stage (irrespective of the reason) the agency shall immediately arrange alternative arrangement by providing substitute vehicle promptly.
13. The successful bidder will have to remit the performance security of **Rs.75,000/- in the form of DD/Bank guarantee** in the prescribed format within 3 days from the date of receipt of the work order.
14. An agreement on stamp paper worth **Rs.200/-** in the prescribed format has to be executed by the successful bidder with the Principal agreeing to all the terms and conditions stipulated in this regard after remitting the performance guarantee.
15. The Principal LNCPE reserves the right to reject any or all the bids or accept any bid without assigning any reason thereof.
16. The contract executed shall also be liable to be terminated in case of violation of any of the clauses stipulated above during the time of contract without giving any notice or time.
17. The successful bidder also has to provide any other vehicle that may be required by LNCPE on a reasonable Govt.rate as and when called for.
18. The agency/agencies taking part in this bid shall produce copies of all relevant documents pertaining to their vehicles as per M.V Act justifying road worthiness and the license of driver/drivers together with the bids and the successful agency /agencies shall produce them in original for verification before work orders are issued.
19. As regards the interpretation of the terms and conditions given above, the decision of the Principal will be final and binding on both the parties.

(Primjithlal P.F)  
Assistant Director

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**TECHNICAL BID**

1. Name of Agency :
  
2. Address of Agency :
  
3. Name of Proprietor :
  
4. License for renting Vehicle from authority concerned:
  
5. Details of EMD enclosed :
  - a. Amount :
  - b. DD No & Date :
  - c. Bank :
  
6. PAN Card No :
  
7. Contact Number :
  
8. Experience certificate,:  
(Satisfactory performance certificates from minimum two reputed organizations / establishment is required)

Place:

Dated:

Signature:

(Seal)

Name and address of authorized signatory

Mobile No-

Landline No.

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**FINANCIAL BID - I**

**A.Rates for Hiring Vehicle on Daily basis (AC)**

SN	Name of Vehicle	Minimum charge ( 3 hrs/ 30 Km)	Rate for 8 hrs/ 80 Km	Rate for extra hours	Rate for extra Km	Drivers Bata for night halt
1	SEDAN					
2	ERTIGA					
3	INNOVA CRYSTA					
4	TEMPO TRAVELLER ( 26 seated)					
5	Mini Goods Carrier for bringing 5 Cylinders of (500Kg.) Chlorine Gas from TCC, Eloor, Kochi to LNCPE (with Driver having explosive license), including loading and unloading charges (total for a trip)					Rs.

Place :

Dated :

Signature:

Name :

Name and address of Agency

Mobile No-

Seal of the agency

**FINANCIAL BID - II**

**Rates for hiring vehicles on monthly basis - RENT A CAR**

Sl No	Description of Item	Period of contract	Unit	Rate quoted (Rs) in figure (per month)	Rate quoted (Rs) in words (per month)
1.	Providing light motor vehicle ( <b>Innova Crista A/C</b> ) excluding driver, fuel, lubricants etc.	1 Year	Per month		
2	Providing light motor vehicle ( <b>Corolla Altis</b> ) excluding driver, fuel, lubricants etc.	1 Year	Per month		
3.	Providing light motor vehicle ( <b>Ertiga AC / Lodgy AC/ Honda Mobility AC / Enjoy AC / Xylo AC</b> ) excluding driver, fuel, lubricants etc.	1 Year	Per month		
4.	Providing light motor vehicle ( <b>Maruti Omini Van</b> ) excluding driver, fuel, lubricants etc.	1 Year	Per month		

Place:

Dated:

Signature:

Name :

Name and address of agency

Mobile No-

Seal of the Agency